

# Diploma in Human Resource Management

February 2025

Wednesdays - 6:30pm to 9:30pm

Please note this is a provisional timetable and subject to change:

Month	Day	Content
February	26	Definitions and key activities of human resource management (HRM)
March	05	Individual and group behaviour
	12	Managing team development
	19	Performance planning, objective setting, evaluation, and management. Motivation and leadership
	26	Strategic human resource and employment planning
April	02	Job analysis, design, and specification setting. Recruitment, selection, and probation
	09	Retention, training & development, training needs analysis
	16	Grievance and disciplinary processes
	23	Reward and benefits management and compensation administration
	30	Organisational career management
May	07	Employee relations - culture, arbitration, negotiations

## IBAT College Dublin

16 – 19 Wellington Quay

Dublin 2

Call: 01 807 5055

Email: [enquiry@ibat.ie](mailto:enquiry@ibat.ie)

Website: [www.ibat.ie](http://www.ibat.ie)